COUNTY OF ISLE OF WIGHT
OFFICE OF THE COMMISSIONER OF THE REVENUE
PO Box 107, Isle of Wight, VA 23397 (757) 365-6263
Email: blcoriow@isleofwight.gov

Transient Lodging Tax Remittance

INSTRUCTIONS

- **Complete Sections A, B & C below**.
- **File on or before the 20th day of the month following the month being reported**. **In person** – Deliver to our office by 5:00 pm on the 20th of each month. **By mail** – postmark on or before the 20th of the month.
- **Make check payable to:** Treasurer, Isle of Wight County
- **Mail to**: Commissioner of the Revenue, PO Box 107, Isle of Wight, VA 23397

A. Owner & Business Information

Owner's Name			Phone
Mailing Address: Block/ Street Name	City	State	Zip
Business / Trade Name			Phone
Physical Address: Block/ Street Name (no PO Boxes)	City	State	Zip
Social Security Number of Owner	Federal Id Number	Email Address	

B. Calculating Tax

1.	Total Gross Receipts for the Month of	Month	Year	$
2.	5% Tax of Gross from Line 1(Multiply Line 1 by 5%)			$
3.	Penalty (Multiply Line 2 by 10%)			$
4.	Amount Due (Line 2 plus Line 3)			$

Any person violating or failing to comply with any provision to the Transient Occupancy Tax Ordinance as provided shall, upon conviction thereof, be guilty of a Class 3 Misdemeanor. Conviction of such violation shall not relieve any person from payment, collection, or remittance of the tax provided by this Ordinance.

C. Declaration of Owner

I declare that the foregoing statement and figures are true, full and correct to best of knowledge and belief.

_____ Signature of Owner or Agent

_____ Date

_____ Title

_____ Phone

Rev. 11.22.24